

LEBANESE AMERICAN UNIVERSITY

WEB REQUEST FORM

This form is for requesting web services or publishing information on the LAU Website. In the case of publishing a page, the requestor does not necessarily have to author the material but is responsible for designing the page format and checking the content of the pages to ensure:

- Conformance to University policies and guidelines
- Material belonging to another department is not duplicated
- All links throughout the pages are functional and appropriate
- There are no typographical errors

Requestor's Name:

Extension:

Department Name:

Brief Description:

Is this a personal page?

Location on LAU's Web Page:

Desired Link Name:

Will this information be accessed from outside the University?

Is this information temporary?

If yes, date to be removed:

Fill out the following ONLY if you have your own server

Desired DNS name:

Server LAU Tag Number:

Server Operating System:

Patch Level:

NIC MAC Address:

IP Address:

Services Requested: (HTTP, FTP, etc)

Description:

Responsible Chairman/Dean/AVP:

Signature:

Date:

For further inquiries or assistance, please contact the HelpDesk X1000.